

CURRICULUM VITAE

Personal Information

Name/ Surname DRAGOMIR CRISTINA GABRIELA

Address(es)

Telephone

E-mail(s)

Nationality(-ies) Romanian

Date of birth

Professional Experience

Period 20.08.2019- present

Occupation or position held Senior adviser

Main activities and main responsibilities Administration of state participations in companies in the M.E.A.T. portfolio. distributed (IOR S.A., PLAFAR S.A., UZINA MECANICĂ BUCHAREȘTI S.A., ELECTROMECANICA PLOIESTI S.A., UZINA AUTOMECANICA MORENI, MAMAIA S.A., TELEGONDOLA-MAMAIA S.A., SANTIERUL NAVAL 2 MAI S.A.

Type of business or sector Company administration

Name and address of employer General Directorate for the Administration of State Participations - Post-Privatization and Insolvency
Participation Administration Service
Ministry of Economy, Entrepreneurship and Tourism

Period 13.02.2024-08.11.2024

Occupation or position held Interim administrator

Main activities and main responsibilities Establishing the main directions of activity and development of the company

Type of business or sector Tourism company administration

Name and address of employer MAMAIA SA

Period 12.07.2017-20.08.2019

Occupation or position held Expert

Main activities and main responsibilities Privatization, post-privatization and the relationship with investors

Type of business or sector Activities specific to the monitoring of privatization/post-privatization contracts of companies subordinated to the Ministry of Economy, Entrepreneurship and Tourism, as well as the management of relations with investors.

Name and address of employer Ministry of Economy - Department for Privatization and Administration of State Participations

Period 17.09.2012-05.05.2015

Occupation or position held Advisor in the Heritage Administration Department

Main activities and main responsibilities Counseling activities, drafting Board of Directors minutes, certifying invoices, drafting points of view, contract follow-up, starting and following up procurement procedures, joint venture contract monitoring

Type of business or sector Asset management

Name and address of employer SC BTT SA

Period 02.09.2011-06.12.2011

Occupation or position held Expert Training and Improvement Centers

Main activities and main responsibilities Organization of training and professional training center activity, planning actions for the organization of courses, monitoring the activity of professional training centers in programs funded by POSDRU

Name and address of employer SC CRIVAS CONSULT SRL

Period 05.05.2011-31.08.2011

Occupation or position held Director

Main activities and main responsibilities Activity coordination activities specific to the administration of the company, contracting services, monitoring commercial relations, identifying potential clients, drawing up documentation for tenders in the field of infrastructure for companies from abroad that participated in the consortium in tenders with Romanian companies

Main activities and main responsibilities	<p>Consulting activities for foreign commercial companies in order to implement in Romania the projects financed by EU funds</p> <p>Organization of promotional activities, commercial missions, drafting projects, consultancy, preparation of documentation in order to participate in public tenders in the field of constructions, rehabilitation, staff training, consultancy in the field of renewable energy, wind energy, photovoltaics, bio-mass. assistance for the successful implementation of the won projects.</p> <p>Responsibilities: Improving the client portfolio, direct negotiation, mediation of conflicts, direct relationship with foreign associations, supervision of accounting activities, supervision of the bidding department regarding work proposals, budgets, etc., coordination of employment, organization of events, conferences, trade missions, business meetings.</p>
Type of business or sector	Consultancy
Name and address of employer	<p>S.C. ROYAL INVESTMENTS CONSULTING S.R.L., Bucharest, Romania.</p> <p>Website: www.royal-consulting.ro</p>
Period	01.09.2009-08.04.2011
Occupation or position held	General Manager Subsidiary company with head office in Valencia (Spain)
Main activities and main responsibilities	<p>Consulting for the organization of commercial missions in partnership with the Romanian Chamber of Commerce for the Spanish and Dutch Chambers of Commerce.</p> <p>Activity monitoring activities, approval of offers, proposals and work budgets.</p> <p>Organization of business events together with the embassies of the two states.</p>
Name and address of the employer	S.C. FORUM DEVELOPMENT INVESTMENTS.R.L. Bucharest, Romania
Type of business or sector	Consultancy
Period	03.03.2009-19.04.2024
Occupation or position held	Sole administrator
Main activities and main responsibilities	<p>Company administration with consulting and translations profile.</p> <p>Organizing and drafting work agendas for foreign clients</p> <p>Identification of importers, distributors for foreign products</p> <p>Payment reports for various industries</p> <p>Translations, interpreting, negotiation assistance</p> <p>Planning meetings, events together with the Foreign Chambers of Commerce</p> <p>Legal consultancy regarding the establishment of commercial companies in Romania for foreign citizens</p> <p>Establishment of SRLs, subsidiaries, branches in Romania for foreign clients</p>
Name and address of the employer	S.C. EXCELLENCE CONSULTING INVESTMENTS SRL
Period	12.11.2007-16.06.2008
Occupation or position held	Assistant Manager -Translator
Main activities and main responsibilities	Secretarial activities, primary accounting, translations and interpreting
Type of business or sector	Group of companies with Spanish capital active in the field of real estate construction
Name and address of the employer	SC Nordului Houses SRL- SC Real Investments Consulting SRL, SC Cosercon SRL

Education and training

Qualification/obtained diploma

2003-2007 - "Spiru Haret" Faculty of Foreign Languages and Literatures Profile: Foreign Languages and Literatures
Specialization: English and Spanish

July 2012- Human Resources Inspector
SC Doctus SRL Sibiu- CNFPA accredited supplier- professional training courses

May 2012 - Public Procurement Expert
SC Doctus SRL Sibiu- CNFPA accredited supplier - professional training courses

April 2012
Project Manager
SC Doctus SRL Sibiu - CNFPA accredited supplier - professional training courses

November 2011 Trainer
SC Global Consult Center SRL

June 2007
Translator authorization issued by the Ministry of Justice for English and Spanish Ministry of Justice

July 2004
Merit Scholarship Spanish Language and Culture Course - Complementary Training International University of Andalucia - Antonio Machado - Baeza, Spain

November 2003
Professional Spanish language certificate
Miguel de Cervantes Saavedra High School

Personal skills and competences

Mother tongue(s)
Foreign language(s) known
Self-assessment

European level (*)

English language

Spanish language

Romanian

Understanding				Speaking				Writing	
Listening		Reading		Participating in the conversation		Oral speech		Written expression	
C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced
C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced	C1	Advanced

(*) [Common European Framework of Reference for Languages](#)

Social skills and competencies

Organizational competences
and skills

Technical skills and abilities

Computer skills and abilities

Artistic skills and abilities

Other competences

Team spirit, developed communication skills, attention to details, initiative, resistance to stress, etc...

Oriented towards the achievement of objectives, the ability to synthesize information.

Good negotiator.

Microsoft Office XP (Word, Excel, Access, PowerPoint, Outlook), applications, internet and legislative programs.

Hobby: literature, travel, tennis.

Driving license category B from 2002

